

 **FOLHA DE PONTO SETOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

MÊS**: NOVEMBRO** ANO**: 2024**

**SERVIDOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAT. SIAPE: \_\_\_\_\_\_\_\_\_\_**

**CARGO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CARGA HORÁRIA: \_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DIAS | HORA DE ENTRADA | HORA DE SÁIDA | HORA DE ENTRADA | HORA DE SÁIDA | RUBRICA | OCORRÊNCIAS | HORAS TRABALHA-DAS | COMPENSAÇÃO |
| 1 | **:** | **:** | **:** | **:** |  |  |  |  |
| 2 | **FERIADO** | **:** | **:** | **:** |  |  |  |  |
| 3 | **DOMINGO** | **:** | **:** | **:** |  |  |  |  |
| 4 | **:** | **:** | **:** | **:** |  |  |  |  |
| 5 | **:** | **:** | **:** | **:** |  |  |  |  |
| 6 | **:** | **:** | **:** | **:** |  |  |  |  |
| 7 | **:** | **:** | **:** | **:** |  |  |  |  |
| 8 | **:** | **:** | **:** | **:** |  |  |  |  |
| 9 | **SÁBADO** | **:** | **:** | **:** |  |  |  |  |
| 10 | **DOMINGO** | **:** | **:** | **:** |  |  |  |  |
| 11 | **:** | **:** | **:** | **:** |  |  |  |  |
| 12 | **:** | **:** | **:** | **:** |  |  |  |  |
| 13 | **:** | **:** | **:** | **:** |  |  |  |  |
| 14 | **:** | **:** | **:** | **:** |  |  |  |  |
| 15 | **FERIADO** | **:** | **:** | **:** |  |  |  |  |
| 16 | **SÁBADO** | **:** | **:** | **:** |  |  |  |  |
| 17 | **DOMINGO** | **:** | **:** | **:** |  |  |  |  |
| 18 | Ponto Facultativo | **:** | **:** | **:** | **Reunião**  | **Cúpula G20** | **RJ** |  |
| 19 | Ponto Facultativo | **:** | **:** | **:** | **Reunião**  | **Cúpula G20** | **RJ** |  |
| 20 | **FERIADO** | **:** | **:** | **:** |  |  |  |  |
| 21 | **:** | **:** | **:** | **:** |  |  |  |  |
| 22 | **:** | **:** | **:** | **:** |  |  |  |  |
| 23 | **SÁBADO** | **:** | **:** | **:** |  |  |  |  |
| 24 | **DOMINGO** | **:** | **:** | **:** |  |  |  |  |
| 25 | **:** | **:** | **:** | **:** |  |  |  |  |
| 26 | **:** | **:** | **:** | **:** |  |  |  |  |
| 27 | **:** | **:** | **:** | **:** |  |  |  |  |
| 28 | **:** | **:** | **:** | **:** |  |  |  |  |
| 29 | **:** | **:** | **:** | **:** |  |  |  |  |
| 30 | **SÁBADO** | **:** | **:** | **:** |  |  |  |  |

ASSUMO TOTAL RESPONSABILIDADDE PELAS INFORMAÇÕES DESTA FOLHA.

DATA: \_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_.

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 ASSINATURA DO SERVIDOR VISTO DO CHEFE IMEDIATO