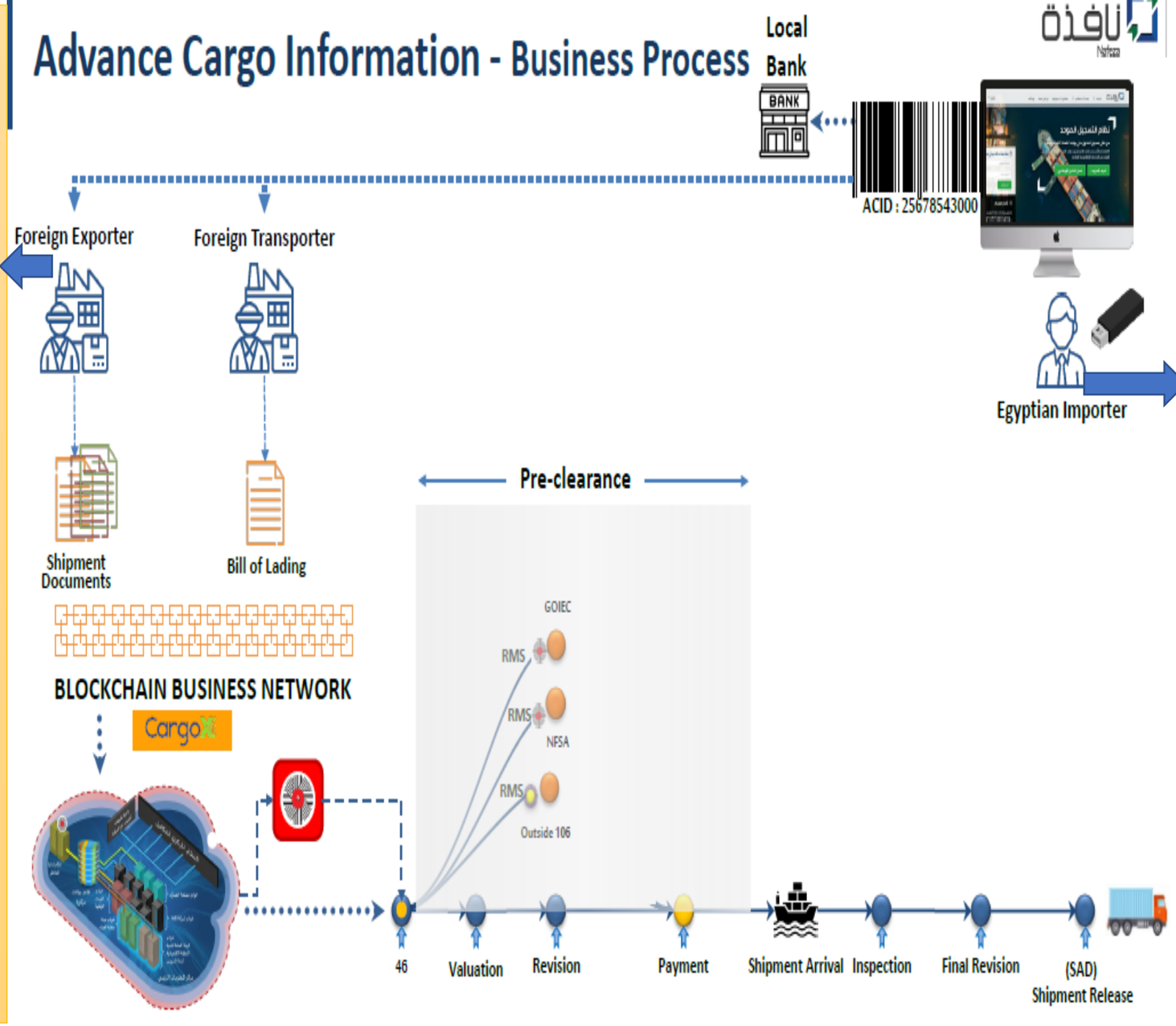
1.Register your company on the CargoX Platform once (quick start guide). Kindly use internationally readable format (ASCII character set, as found in English alphabet) when entering company details.
2.Complete the verification of the company (company verification process)
3.Inform your Egyptian importer, that you completed CargoX registration and share your CargoX ID number with them so that they can start the process in NAFEZA.
4.If you have several co-workers in your company who all need to file ACI, add as many user accounts for them under your company account as needed (add user guide)
5.Wait to receive the ACID number from your importer
6.Compose and send an ACI Envelope to Egyptian customs (ACI filing step-by-step tutorial)

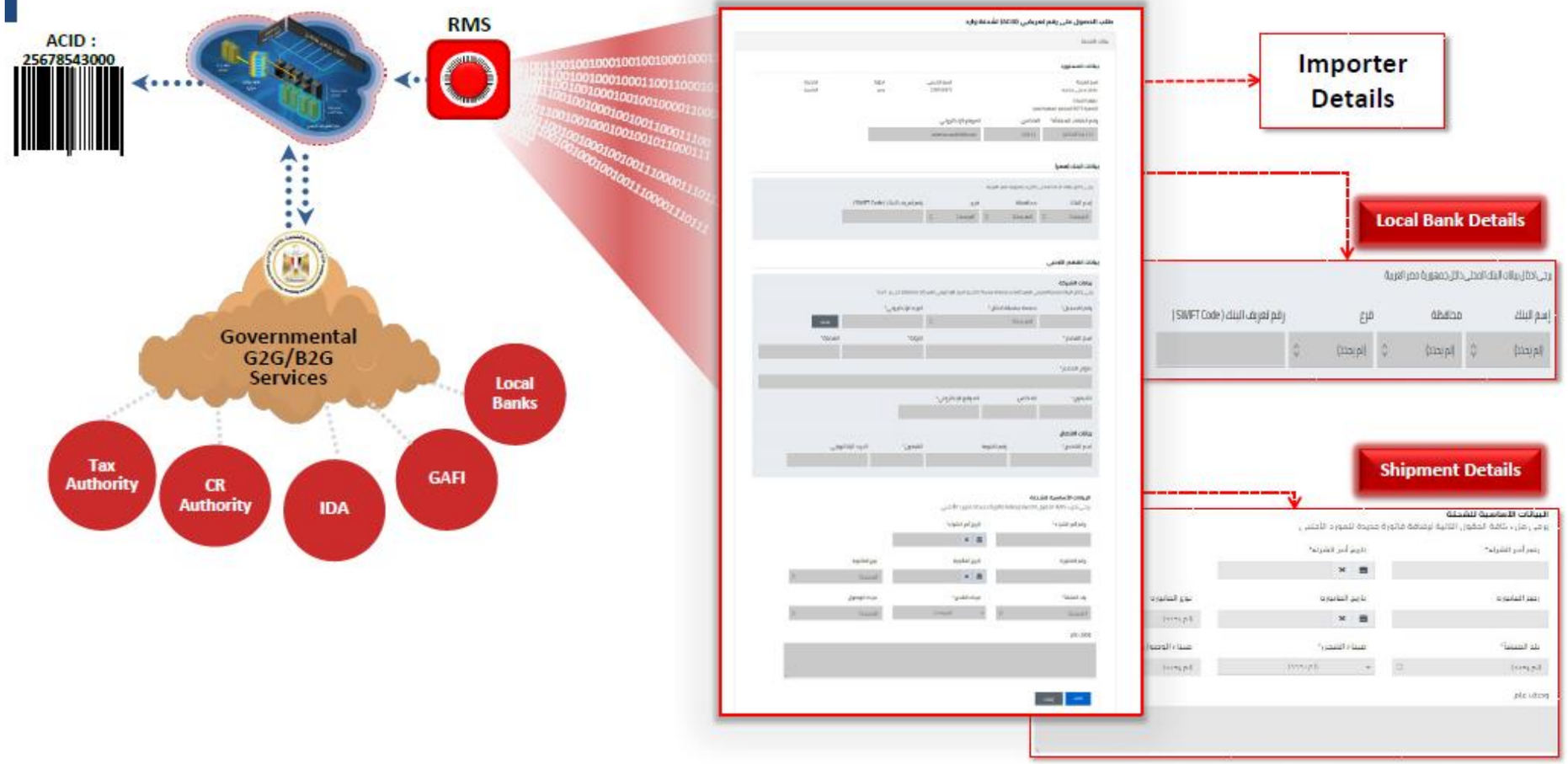
Advance Cargo Information - Business Process



1. The Egyptian importer log in to the online portal (NAFEZA) using your username and password"
2. Select the option to request ACID
3. Importer data will automatically appear.
4. Insert foreign exporter data
5. Insert key shipment data
6. Select "Request to issue ACID"
7. An email is automatically sent to the Egyptian importer and foreign exporter with ACID

N.B see the next slide

Advance Cargo Information - Application Form



Cargo of Animal Products

Brazilian Exporter

1 Registered on

The exporter send the CargoX ID to Importer to complete registration process (ACID) in NAFEZA

2 Registered on

Egyptian importer

5

(BLC) Bill of Lading Copy (do not upload original BL - only a copy of BL is needed)

(INV) A commercial invoice in PDF format (must include tax/VAT ID for both importer and exporter; must match with data entered in Nafeza by the importer)

(INV) A commercial invoice in a structured, NAFEZA-specified XML or Excel(XLS/XLSX) format

(COO) Certificate of origin

HALAL certificate

Packing list

Veterinary certificate

prepare the documents and upload them to Cargox

CargoX

NAFEZA

Generate ACID

3

1. The Egyptian importer log in to the online portal (NAFEZA) using your username and password"
2. Select the option to request ACID
3. Importer data will automatically appear.
4. Insert foreign exporter data
5. Insert key shipment data
6. Select "Request to issue ACID"

4

Within 48 h an email is automatically sent to the Egyptian importer and foreign exporter with ACID

1-The exporter must be already registered in the CargoX Platform

5- ACI filing processing fee is charged only once per ACID number, and is fixed at 150 units + 3 units per document fee applies (Along with current ACI fee of 150 units, this means that the total cost of ACI can not be higher than 165 units. **1 UNIT = 1 USD**

Cargo of Plant Products

The exporter send the CargoX ID to Importer to complete registration process (ACID) in NAFEZA

Brazilian Exporter

1 Registered on

Egyptian importer

2 Registered on

CargoX

NAFEZA

5

(BLC) Bill of Lading Copy (do not upload original BL - only a copy of BL is needed)

(INV) A commercial invoice in PDF format (must include tax/VAT ID for both importer and exporter; must match with data entered in Nafeza by the importer)

(INV) A commercial invoice in a structured, NAFEZA-specified XML or Excel(XLS/XLSX) format

(COO) Certificate of origin

Certificate of Fumigation

Phytosanitary certificate

prepare the documents and upload them to Cargox

3

1. The Egyptian importer log in to the online portal (NAFEZA) using your username and password"
2. Select the option to request ACID
3. Importer data will automatically appear.
4. Insert foreign exporter data
5. Insert key shipment data
6. Select "Request to issue ACID"

Generate ACID

4

Within 48 h the ACID generated and an email is automatically sent to the Egyptian importer and foreign exporter with ACID

N.B :1-The exporter must be already registered in the CargoX Platform

5- ACI filing processing fee is charged only once per ACID number, and is fixed at 150 units + 3 units per document fee applies (Along with current ACI fee of 150 units, this means that the total cost of ACI can not be higher than 165 units. **. 1 UNIT = 1 USD**